

NOTICE March 12, 2024

The Jasper Civil Service Board will begin proceedings to establish a Register of qualified applicants for the following positions:

*(Test Date: April 30, 2024 9:00 a.m. Deadline to apply: April 16, 2024 10:00 a.m.)*

*For all positions applicant MUST be a U.S. citizen and turn in a copy of the following documents:*

- 1. birth certificate*
- 2. high school diploma/or equivalent*
- 3. current driver's license*
- 4. social security card*
- 5. three letters of recommendation*

Applications may be picked up in the basement of Jasper City Hall (on stand) or download and print out by visiting [www.Jaspercity.com](http://www.Jaspercity.com) – click on Government, Boards, Civil Service, Employment Opportunities.

## Chief Building Inspector - Grade 21 Starting pay: \$57,203.30 yearly

Must have the ability to review building plans, check foundation excavation for depth, width, and reinforcement; ensure proper moisture barrier and reinforcements are in place prior to concrete slab placement; inspect all walls below grade for necessary water/damage proofing; assure proper soil condition for all new construction; inspect framing or appropriate grade materials, fire walls, and ventilation; ensure electrical plumbing and gas inspections are completed; make intermediate inspections as necessary while work is progressing.

Must have extensive knowledge of proper building techniques, including grading electrician, plumbing and gas as it relates to the current International Building Code and other state and federal regulations. Must have the ability to identify and make recommendations related to condemnations. Must perform inspections for business license. Must have knowledge of wiring sufficient to install special effects and trouble shoot electrical problems for City Building.

Must have five years' experience as a contractor, engineer, architect, or as a superintendent, foreman or competent mechanic in charge of construction; or any combination of education above high school and experience that demonstrates possession of the above listed knowledge, skill, and ability.

Must have or obtain certification with the State of Alabama or International Code Council in categories of residential inspector, commercial inspector, fire inspector, and general plans examiner or ability to obtain certification within two years. (the Mayor may grant extension of time to complete certifications if significant progress is being made to obtain).

## Grounds Maintenance Crewleader – Grade 12 Starting pay: \$34,909.48 yearly

Must have knowledge of park and grounds maintenance principles and practices; knowledge of supervisory principles and practices; knowledge of equipment operation, maintenance, and repair principles. Skill in planning, reading and interpreting maps and drawings and specs; skill in use of hand and power tools, operation of tractor, front end loader, trenchers, backhoe, and other equipment; skill in problem solving, interpersonal relations, oral and written communication.

Must have experience sufficient to understand the work of subordinate positions to be able to answer questions and resolve problems, usually associated with one to three years' experience or service. Experience of working with vendors and contractors.

## Street Construction Supervisor - Grade 17 St Pay \$44,687.09

This position requires a type A CDL and 10 years' experience in this type of work.

This position has direct supervision over an assigned crew of personnel.

Must have knowledge of city personnel policies, public works construction and maintenance principles; work safety principles, street maintenance equipment operation. Skill in the use of construction equipment, reading plans and blueprints; use of hand and power tools, prioritizing and planning; interpersonal relations, oral and written communication.

Ability to read, write and perform mathematical calculations at a level associated with high school completion or equivalent.

Carl Dorrough  
Chairman